

RULES AND REGULATIONS OF

"THE IMMACULATE HEART OF MARY SOCIETY"

Interpretations:

- I. In these rules and regulations unless thereby anything in the context repugnant or inconsistent therewith:
 - a. The Society shall mean "The Immaculate Heart of Mary Society"
 - b. Governing body shall mean the Governing Body of the Society as constituted by these rules and regulations.
 - c. "That" shall mean the Societies Registration Act XXI of 1960 or any modification thereof for the time being in force in Tamil Nadu.
 - d. "The President" shall mean the Mother General Ex-Office for the time being of the Religious Congregation known as sisters of the Immaculate Heart of Mary.
 - e. "The Religious Congregation" shall mean the Roman Catholic Religious Congregation now known as the Sisters of the Immaculate Heart of Mary Society.
 - f. "Vice-President No.1" shall mean the Assistant Mother General Ex-Office for the time being of the said Religious Congregation.
"Vice-President No.2" shall mean the Mother Superior Ex-office in charge of the Society for the time being.
The expressions "President" and "Vice President" shall mean and further include the person or persons discharging the functions and powers of the Mother General of the Assistant Mother General of Mother Superior in their absence.
 - g. Words importing the singular number shall include the plural.
 - h. Words importing persons shall also import bodies corporate.
- II. The Office of the Society is at
- III. The objects for which the Society is established are in General Religious and Charitable and in particular these set forth in the Memorandum of Association.

IV Membership

- a. The Member of the Society shall consist of
 1. The persons who are signatories to the Memorandum
 2. Such of the persons as are members of the Religious congregation, resident and working in India and admitted to the membership of the society.
 3. The members of the Society shall be only Trustees and owners.

- b. Every member of the Society shall be bound to the Memorandum of Association of the Society and all the Rules and Regulations of the Society and all the herein stated together with the rules and regulations. By-laws framed or devised made by the Society from time to time in General or special meetings or by the Governing Body.
- c. The admission and continuation of membership shall be the absolute discretion of the Governing Body.
- d. Membership of the Society shall terminate:
1. Automatically on the death of a member and on a member excluded from or ceasing to be a member of the Religious congregation and
 2. Voluntarily on her resignation of the membership and
 3. Involuntarily or termination of her membership by the Governing Body by resolution duly passed by a majority of votes should such a course in the absolute discretion of the Governing Body, be deemed necessary and expedient in the interest of society.
- v. Secretary and Bursar:

The officer of the Secretary and Bursar may be held by one and the same person or by two different persons as the Governing Body may think fit, and such person or persons shall exercise all such powers and do such other acts, deeds and things as may be assigned or delegated to her or to them by the Governing Body of the Society.

VI Governing Body:

1. The Governing Body shall consist or not less than seven members and not more than ten members inclusive of the president and the Vice presidents for the time being.
2. The President shall be the Mother General for the time being of the Religious Congregation and the Vice President No.1 shall be the Assistant Mother General and Vice President No.2, shall be Mother Superior for the time being of the Society. They shall be the ex-officio members of the Governing Body so long as long as they hold their respective offices. The other members of the Governing Body shall be selected in Annual General Meeting of the Society. Any into vacancy occurring in the Governing Body shall of the ex-officio members) shall be filled the Governing Body by a majority of votes and the person so appointed shall hold office only until the next Annual General Meeting of the Society. But the Governing Body shall have power to act not with standing any vacancy in its number and all acts as done shall be

Sl. No.	Name of the members	Designation	Occupation	Full Address
1.	Rev.Mo.Fathima Paula	President	Mother General	Imm.Heart of Mary Generalate
2.	Rev.Mo.Devaseer Mary	Vice-President-I	Provincial	Imm.Heart of Mary Provincialate
3.	Rev.Sr.Ludmilla Mary	Vice-President-II	Superior	Imm.Heart of Mary Convent Muthialpet,Pondy-3.
4.	Rev.Sr.Samuella Mary	Secretary/Bursar	H.M.	Imm.Heart of Mary Convent Muthialpet, Pondy-3.
5.	Rev.Sr. John Mary	Member	Superior	Imm.Heart of Mary Convent, Ariyankuppam,Pdy-7
6.	Rev.Sr.Scholastica Mary	Member	Superior	Imm.Heart of Mary Convent. Villianur,Pdy-10
7.	Rev.Sr.Joris Mary	Member	H.M.	Imm.Hear of Mary Convent, Ariyankuppam,Pdy-7
8.	Rev.Sr.Richard Mary	Member	H.M.	Imm.Heart of Mary Convent. Villianur,Pdy-10

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 IMMACULATE HEARTS OF MARY S SOCIETY
 Society No 5
 Muthialpet Pondicherry - 605 003

VII Powers of the Governing Body :

The Governing body shall have the entire control and management of the business and affairs of the society, the administration of all properties movable and immovable, all its institutions and assets and shall have all such things generally be arranged out the objects of the society as are by the act not required to be exercised or done by the society in general meeting. The governing body shall also have power from time to time to make, vary, modify, change and appeal rules and regulation of business and affairs both of the society and if itself, for the administration of all properties and institutions and assets provided the by-laws and regulation namely made are and varied shall be inconsistent with the existing set of by-laws and rules and regulations made by the society's and are not contrary to the letter and spirit of society's memorandum.

The governing body is also un-powered to do, execute and perform all acts, deeds and things as are set out in particular in the memorandum of association of the society as if these classes in the memorandum are incorporated in these rules and regulations.

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The Governing Body shall maintain every year a corrected and amended List of the Members of the Society together with their names and addresses. 2. List of the properties and members of the Governing Body up to date. 3. List of the properties and assets of the several institutions and trusts of the Society.

4. Registers of Accounts relating to the various institutions of the society annually audited and shall forward copies of such and to such persons as the government of Tamil Nadu may see fit to appoint or nominate.

VIII. Meeting of the Governing Body:

The Governing Body shall meet as often as the exigencies of circumstances require or in any event once in six months of such time and places as the president or Vice President may from time to time determine.

IX. The Annual General Meetings:

The Annual General Meeting of the society shall take place every year at such time and place as the Governing Body may desire and the agents therefore should be:-

1. To receive the Governing Body's report, consider and adopt it in regard to the administration of the society and its properties and to inspect the accounts and the list of the members of the Governing Body and the society.

2. To receive and pass the audited income and expenditure account and the Balance sheet of the society for the year ending the 31st March preceding the meeting.

3. To consider all other lists and matters, as are enjoined by the act to be submitted to the Government of Tamilnadu.

4. To appoint an Accountant or Auditor and his remuneration. Body at least ten days before the date of the Meeting.

X. Extra-ordinary General or Special Meetings:

Extra-ordinary or special meeting may be called by the President or Vice President as often as exigencies of circumstances require, to consider emergent matters and problems which cannot be put off till the annual meeting.

XI. Chairman: All meetings of the society or the Governing Body shall be presided over by the president, in her absence by the vice president and in the absence both by the persons chosen as the chairman by the members of the Governing Body or Members of the Society present as the case may be.

XII Quorum: Five members shall form a quorum for a general or special meeting of the society, and three members shall form a quorum for a meeting of the Governing Body of the society. If there is no quorum as aforesaid, the meeting shall stand adjourned to the next week, the same day, hour and place. No quorum is necessary of the adjourned meeting. Provided that in the case of a meeting of the Governing Body, the decision arrived at still have no effect until it has received the assent or ratification of the president or the vice president either before or after the date of the meeting.

XIII. A resolution by circulation: If a proposal calls for an
immediate decision but a majority cannot be conveniently
the President or the Vice President may forward the proposal
as a proposal to the members of the Governing Body by circulation,
and on acceptance by all or the majority of them, it will be as
valid as a resolution passed at a meeting of the governing body in
accordance with the minutes of the meetings of the Governing
Body.

XIV. Voting: At every meeting of the society or the Governing Body
each member present shall have one vote. In the case of a tie,
the chairman will have a casting vote.

XV. Notices: Notices of all meetings in writing shall be given in
all members entitled to it at least seven days before the meetings,
if it is a meeting of the Governing Body, and 21 days if it is a
General meeting, either personally or by posting it to the
address as noted in the official register of the member of the
Governing Body.

XVI. Property: All the properties of the society, movable or
immovable and all assets shall vest in the Governing Body and all
documents affecting or relating to all such properties shall stand
in the name of the society.

XVII. Execution of documents: All writings, deeds and documents
which are to be executed for and on behalf of the society shall
be executed for and on such member of the Governing Body who may
have been authorized in writing to do so by the President,
or Vice President or by a meeting of the Governing
Body. If, and whenever such writing, deed or document require
that the seal of the society be affixed to it, the person
executing it shall have the power to affix a seal.

XVIII. The memorandum of Association of the Society and its Rules
and Regulations may from time to time be altered, extended, notified
or abridged, revoked or re-enacted by a majority of at least
3/5 of the members of the society having delivered their votes
in person or by proxy at a meeting convened in accordance with the partic-
ular provisions of the Act. This majority shall include with the particular
whole or part of the members of the society with another society
or the small religious congregations or any other having identical
or similar objects.

XIX. Dissolution: The society may be dissolved at a General
Meeting convened for the purpose by a majority of at least 3/5th of
the members present, in person or by proxy, and there upon all
affairs shall be adjusted as a specially provided for under the Act.

Save and except as provided in all other respects and
matters and provided for herein, the provisions of the society
Registration Act shall be applicable.

We, the undersigned hereby certify that the copy is a true
and correct copy of the Rules and Regulations of the society.

Signature with
Registration in society of 3
Governing Body members.